



10th Extra-ordinary Session of the Administrative Council

**REPORT OF THE 10TH EXTRA-ORDINARY SESSION OF THE
ADMINISTRATIVE COUNCIL OF THE PAN AFRICAN POSTAL UNION (PAPU)**

1ST July, 2021

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REPORT OF THE 10TH EXTRA ORDINARY MEETING OF THE PAPU ADMINISTRATIVE COUNCIL

1. Introduction

The 10th Extra-Ordinary Administrative Council meeting was held virtually on 1st July, 2021, after the 10th Ordinary Plenipotentiary Conference, as the first Council meeting of the newly elected members for the quadrennial period 2021/2022- 2024/2025.

2. Opening session

The Administrative Council of the Pan African Postal Union (PAPU), held its 10th Extra Ordinary Session virtually on 1st July, 2021.

The following dignitaries made remarks during the opening session:

- Mr. Younouss Djibrine, the PAPU Secretary General;
- Mr. Christian Minoungou, the African Union representative;
- Dr. Eng. Sam Kundishora, the Chairman of the PAPU Administrative Council.

Full texts of the speeches and remarks are attached to this report as **Annex I**

3. Participation

The following Council Members participated: **Algeria, Botswana, Burkina Faso, Burundi, Cameroon, Côte d'Ivoire, Ghana, Kenya, Malawi, Mali, Morocco, Namibia, Niger, Nigeria, Senegal, Sudan, Tanzania, Tunisia, Zambia and Zimbabwe.**

The following Council members were absent: **Ethiopia, Eswatini and Madagascar.**

The following Members participated as observers:

PAPU Member states: **Angola, Benin, Chad, Congo Republic, Democratic Republic of Congo, Egypt, Lesotho, Mozambique, South Africa, Sierra Leone and Uganda;**

The following organizations were present:

AUC, United States (Associate Member), EACO, SAPOA and WAPCO

The detailed list of participants is attached as **Annex II.**

4. Meeting of Heads of Delegation

Due to the prevailing circumstances and the manner in which the Session was held, the General Secretariat proposed that the Heads of Delegation meeting be skipped and requested that some members support the idea. Accordingly, Malawi followed by Zambia, Morocco, Namibia and Algeria supported the proposal as well as the adoption of the agenda and the bureau.

5. Confirmation of the quorum

Article 9 of the Rules of Procedures of the Administrative Council stipulates that the “quorum shall be made up of two-thirds of Member States of the Council”.

After a roll call, it was established that twenty (20) Member States were present representing 80% and in view of this it was announced that the quorum had been formed in line with the aforementioned Article.

6. Election of the Bureau

The following bureau was installed after being proposed by Malawi and seconded by Zambia, Morocco and Namibia in line with the spirit mentioned at 3 above:

Chairman	: Côte d'Ivoire (West);
1st Vice Chairman	: Tunisia (North);
2nd Vice Chairman	: Botswana (South);
Rapporteurs	: Burundi and Sudan (Central and East).

7. Remarks by the outgoing Chairman

The outgoing Chairman, Zimbabwe, thanked the Council for the support he and his bureau enjoyed during his tenure. On behalf of the entire outgoing bureau, he was happy that they were successfully handing over the mantle to the incoming Bureau. He wished every success during their term of office.

He also took the opportunity to congratulate Mr. Sifundo Chief Moyo and Ms. Jessica Uwera for being elected Secretary General and the Assistant Secretary General for the period 2021/2022-2024/2025, respectively. He wished them every success during their term of office.

Furthermore, he congratulated the Member States that were elected to serve in the Council for the quadrennial period. He expressed confidence that the newly elected Council would be able to take the Union to greater heights.

He also congratulated all member states for their invaluable contributions during the session which addressed all issues and conclusions were reached by consensus.

Finally, he congratulated the incoming Chairman and his entire bureau for being appointed to steer the session as well as the Council for the year 2021/2022. He had no doubt that they will lead the Union with utmost commitment during their tenure.

8. Remarks by the Chairman

The incoming Chairman, Mr. Isaac Yamba Yao thanked his predecessor for steering the Council with dedication and zeal. He expressed gratitude for having been appointed Chairman of the Council for the year 2021/2022. He said that this was a clear testimony of the trust and confidence that members bestowed not only on him personally but also his Country, Côte d'Ivoire. He promised to do whatever it may take not to let us down.

He also enjoined everyone to thank the outgoing Members of the Council, the Secretary General and his Assistant for the wonderful work they have during their tenure. He wished them peaceful and rewarding lives after the arduous work they rendered to the Union. On the same note, he affirmed the fact that he was taking over the mantle from the solid foundation laid by the outgoing Bureau and that for the issues that were not accomplished; he hoped that they will do their best as a team to handle them successfully.

9. Adoption of the agenda and Work programme (PAPU/AC/EXT/X/2021 – Doc. N°01 & 01a)

The agenda and work programme presented to the 10th Extraordinary Administrative Council were approved by the Council in accordance with discussions at 3 above. The adopted agenda is attached as **Annex III**.

10. Theme of PAPU Day Celebration 2022

(PAPU/AC/EXT/X/2021 – Doc. N°02)

Further to the approval of the four PAPU Day Themes for the next Quadrennial Cycle, the General Secretariat presented a paper on the theme for 2022 PAPU Day celebration vide **PAPU/AC/EXT/X/2021 – Doc. N°02**).

Accordingly, the Council unanimously adopted the theme **“Harnessing synergies with players of the wider postal sector in Africa and beyond”** for the year 2022.

The related Decision is attached herewith as **Annex IV** for ease of reference.

11. Structure of the PAPU Administrative Council 2021/2022-

2024/2025 (PAPU/AC/EXT/X/2021 – Doc. No.3

The Secretariat presented the structure of the Administrative Council for the period 2021/2022-2024/2025 contained in document **PAPU/AC/EXT/X/2021 – Doc. No.3**.

The Council adopted the PAPU Administrative Council structure with four Technical Committees as approved by the 10th Plenipotentiary Conference, namely:

- a) **Operations and Technology;**
- b) **Strategy;**
- c) **Policy & Regulatory;**
- d) **Administration and Finance.**

All the Committees are supposed to report directly to the Council.

The Council also approved task forces to operate under some committees as follows:

- i. Recovery of contribution arrears under Administration and Finance (to be chaired by Benin) ;
- ii. Remuneration under Operations and Technology (to be chaired by Egypt and Senegal as Vice Chair).

Furthermore, the existence of the PAPU CEOs and Regulators' forums was acknowledged and the Council endorsed that it should continue functioning throughout the cycle within the realm of their Terms of Reference.

The Council further elected the following member states to Chair the four new Committees:

- a) Operations and Technology : Chair Nigeria, Vice Chair Cameroon;

- b) Strategy : Chair Tunisia, Vice Chair Uganda;
- c) Policy & Regulatory : Chair Kenya, Vice Chair Uganda;
- d) Administration and Finance : Chair Tanzania, Vice Chair Algeria.

NB: Zimbabwe expressed interest to also be a member of all the Committees.

The Forums will be chaired as follows:

- a) Regulators Forum: Zimbabwe
- b) CEO' Forum: Algeria, Vice Chair: Botswana

These Member States voluntarily offered to Chair the Technical committees on the understanding that they will host the first meetings of the committees and be responsible for the cost of hosting the meetings and full board for the staff assigned to these meetings, in line with Article 31 of the Detailed Regulations of the Convention.

The approved Decision **No.02** and structure are attached to this report as **Annex V**.

12. Programme of Activities for 2021/2022 financial year (PAPU/AC/EXT/X/2021 – Doc. N°4)

The Secretariat presented document number **PAPU/AC-EXTRA/X/2021 - Doc No.04** containing the programme of activities for the financial year 2021/2022 which takes into account the Decisions passed during the 10th Ordinary Session of the Plenipotentiary Conference and the 39th Ordinary Session of the Administrative Council. The overall objectives are aligned with the World Postal Vision set for the year 2025 and the priority areas identified in the Draft World Postal Strategy, namely:

- a) Bridge the development gaps in Africa;
- b) Harmonize and enhance the regulatory framework;
- c) Enhance the operational performance by rolling out diversified strategies and technical improvements;
- d) Engage other stakeholders in Africa.

The related Decision **No.3** and activities presented in the document were adopted by the Council as presented. These appear as **Annex VI** to this report.

13. Budget of the Union for 2021/2022 financial year (PAPU/AC/EXT/X/2021– Doc. N°05)

In line with Article 5 paragraph 2 of the Detailed Regulations of the Convention and Regulation 10 paragraphs 1 and 2 of the Financial Regulations of the Union, the Administrative Council is mandated to consider and adopt the annual programme of activities and the Budget of the Union for 2021/2022 financial year. In this regard, the Secretariat submitted the budget of the Union for 2021/2022 financial year to the 10th Extra-Ordinary Administrative Council for consideration and approval.

Accordingly, the Administrative Council considered the budget for 2021/2022 that was submitted and approved it unanimously.

The related Decision **No.04** was adopted to this effect and is attached to this report as **Annex VII**.

14. Any Other Business

During the AOB segment, Mr. S.C. Moyo, PAPU Secretary General (Elect) made a few remarks as follows:

- He thanked the Secretary General, Mr Younouss Djibrine for the kind words and wise counsel extended to him and the incoming Assistant Secretary General Ms. Jessica Ssengooba;
- He congratulated the Secretary General and the Assistant Secretary General Mr Kolawale Raheem Aduloju for their immense contribution to the Pan African Postal Union (PAPU) in particular and to the Postal Sector development in Africa and beyond, in general;
- In the same vein, he congratulated the outgoing Universal Postal Union (UPU) Director General Ambassador Bishar Hussein for a successfully accomplished mission. He stressed that the DG made us proud and delivered to our satisfaction;
- He stressed that he and his Assistant were fired up and ready to take PAPU to dizzy heights as they stand committed to working tirelessly and diligently to deliver on the mandate of the Universal Postal Union;
- He further thanked the outgoing Chairman of the Administration Council, Dr. Eng. S. Kundishora for the splendid work he did in guiding the ship during difficult moments;
- In addition, he congratulated the incoming Chair of the Administration Council for being selected to take the important role of leading our adored continental body;
- He recalled that Extraordinary Council meeting had discussed important agenda items that included, but were not limited to

- Adoption of PAPU Day Theme for 2022
 - Union's Programme of activities for 2021/2022
 - Union Budget for the Financial Year 2021/2022
- Finally, but not the least he indicated that he was aware of the expectations from them by members and will priorities the following activities as they commence duty and even prior to that as necessary:
 - Construction of the PAPU Head Office Building;
 - Successful organization of the UPU Congress in Côte d'Ivoire;
 - The drumming up of support for Africa's leadership quest for the Deputy Director General Position of the Universal Postal Union.

15. Date and venue of the 40th Ordinary session of the Administrative Council

No Member State has so far offered to host the 40th ordinary session of the PAPU Administrative Council in 2022. The Acts of the Union state that if no member state offers to host the Council session, it will be held by the host of the PAPU Secretariat, Tanzania. The Secretary General will liaise with the host country, and Chairman of the Council to fix the date of the session and communicate with Members States.

Nonetheless, it was reiterated that Niger will host the 11th ordinary session of the Plenipotentiary Conference in 2025.

16. Adoption of the 10th Extra-Ordinary Session of the Administrative Council Report and Decisions

Due to limited time, it was agreed that the report of the Council will be adopted after circulating it to Members for possible input.

17. Final Communiqué

A final communiqué which was supposed to be read by Uganda could not be read due to technical challenges with the Zoom system in use at the material time. To that end, the Communiqué was circulated immediately via WhatsApp medium for members' own reading. It is attached herewith as **Annex VIII**.

18. Closing

a) Closing remarks by Secretary General

The Secretary General thanked all participants for their valuable contributions throughout the meeting. He also thanked the Secretariat staff for a well-organized and successful meeting albeit the technical Challenges faced towards the end of the Session.

b) Closing remarks by Chairman

Due to the persistent technical challenges experienced by the Zoom platform as reported by the technicians at the Secretariat, the Chairman sent a message on the PAPU-UPAP WhatsApp Group as follows:

“While expressing our regrets for the unavailability of internet signal in the whole territory of Tanzania, we request the Secretariat to send the final report to all Council Members for comments and inputs and ultimate adoption.”

He then ended the session which was at the point of reading and adopting the final report before closing.

He finally thanked everyone for their patience and regretted the case of force majeure that had occurred before the closure of the meeting.

Available closing remarks are attached to this report as **Annex IX**.

ANNEXES

DECISIONS OF THE 10TH EXTRAORDINARY SESSION OF THE
ADMINISTRATIVE COUNCIL

Original: English

10th Extra-Ordinary Administrative Council	
DECISIONS	
Decision No.01/PAPU/AC-EXTRA/X/2021	Adopting PAPU Day theme for the Year 2022
Decision No.02/PAPU/AC-EXTRA/X/2021	On PAPU Administrative Council Organizational Structure 2021/2022 – 2024/2025
Decision No.03/PAPU/AC-EXTRA/X/2021	On approval of the PAPU Programme of Activities for the 2021/2022 financial year
Decision No.04/PAPU/AC-EXTRA/X/2021	On the approval of the Budget of the Union for the 2021/2022 Financial Year

Decision No.01/PAPU/AC- Extra/X/2021

Adopting PAPU Day theme for the 2022 year

The Administrative Council of the Pan African Postal Union (PAPU), meeting virtually during its 10th Ordinary Session on 1st July, 2021;

Mindful of Articles 9 and 11 of the Convention as well as 2 of the Detailed Regulations of the Convention;

Further mindful of the African continent's medium and long-term priorities as identified in the report on the Africa Postal Strategy Forum held on 18th June 2019 in Ouagadougou (Burkina Faso) on the sidelines of the 38th Ordinary Session of the Administrative Council of the Pan African Postal Union (PAPU);

Considering the UPU's Draft Abidjan World Postal Strategy for the 2022-2025 cycle that sets out the key priority objectives that the UPU is looking to achieve through relevant activities and programmes;

Persuaded by the fact that the commemoration of PAPU Day is an ideal opportunity to engage decision-makers and the general public on the challenges facing the postal sector, as well on regional and global postal programmes and objectives;

Persuaded further by the fact that the 10th PAPU Plenipotentiary Conference already approved the four themes for the quadrennial cycle as follows:

2022	Harnessing synergies with players of the wider postal sector in Africa and beyond
2023	The Post: An established promoter of cross-border e-commerce in Africa
2024	Establishing an efficient customer claims management system
2025	The Post: A socially responsible industry for inclusive development

HEREBY DECIDES AS FOLLOWS:

To approve the following PAPU Day theme for the 2022:

"Harnessing synergies with players of the wider postal sector in Africa and beyond"

INSTRUCTS:

The General Secretariat to implement this Decision

Done virtually, on 1st July 2021

Decision No.02/PAPU/AC-EXTRA/X/2021

On PAPU Administrative Council Organizational Structure 2021/2022 – 2024/2025

The Administrative Council of the Pan African Postal Union (PAPU), meeting virtually, during its 10th Extraordinary Session on 1st July 2021;

Mindful of Articles 10, 12 and 14 of the Convention;

Mindful of Articles 3, 4, 5, 6, 7, 16, 17 and 18 of the Detailed Regulations of the Convention;

Mindful of Decision No. 06/PAPU/PC/X/2021 confirming the election of members of the PAPU Administrative Council for the 2022-2025 quadrennial cycle;

Mindful of Decision No. 04/PAPU/PC/X/2021 Creating two new Administrative and Technical Committees at the Pan African Postal Union (PAPU);

Mindful of Resolution No.18/PAPU/AC/XXXVI/2017 on Postal Regulation;

Mindful of Resolution No. 06/PAPU/AC/XXXVIII/2019 on the establishment of an African Postal CEO Forum;

Mindful of Decision No. 00/PAPU/AC/XXXIX/2021 on harmonization of the Charter of the CEO Forum on South-South Cooperation for Africa and the Terms of Reference (ToRs) of the African Postal CEO Forum;

Considering the applications received from some Member States to chair the Administrative and Technical Committees;

Cognizant of the need to consider the expertise of Member States, as well as geographical and linguistic balance in appointing the chairpersons and vice-chairpersons of the said Committees;

HEREBY DECIDES AS FOLLOWS:

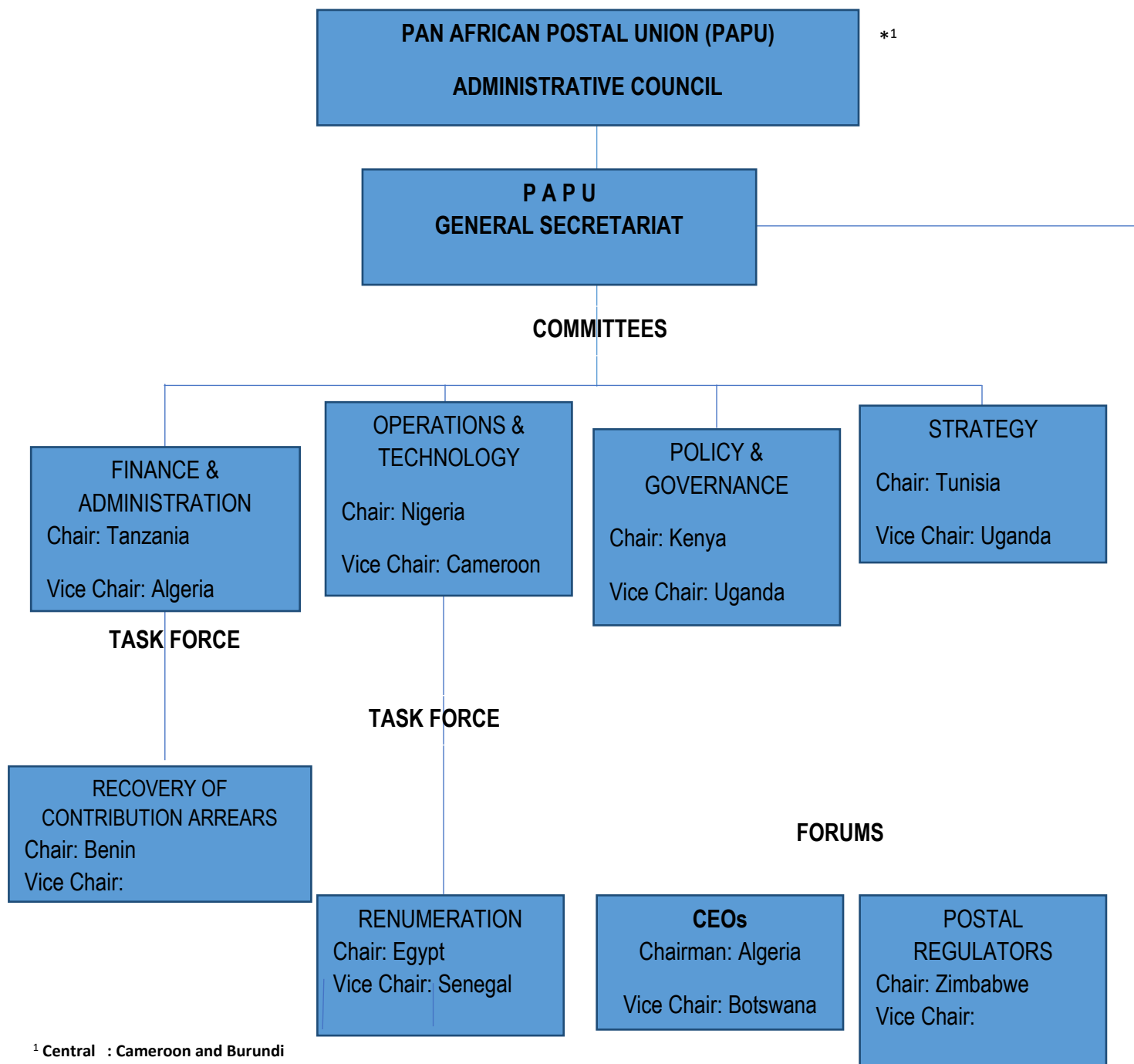
To adopt the new organizational structure of the PAPU Administrative Council as presented in the Annex hereto;

INSTRUCTS

The General Secretariat to fill up the vacant positions of Chair and Vice-chair of the Administrative and Technical Committees, paying heed to the expertise of Member States, as well as both geographical and linguistic balance

Done virtually, on 1st July 2021

PAPU ADMINISTRATIVE COUNCIL STRUCTURE 2021/2022 – 2024/2025



¹ Central : Cameroon and Burundi
East : Ethiopia, Kenya, Madagascar, Tanzania and Sudan
North : Algeria and Tunisia,
South : Botswana, Eswatini, Malawi, Namibia, Zambia and Zimbabwe
West : Burkina Faso, Côte d'Ivoire, Ghana, Nigeria, Niger and Senegal

Decision No.03/PAPU/AC-EXTRA/X/2021

On approval of the PAPU Programme of Activities for the 2021/2022 financial year

The Administrative Council of the Pan African Postal Union (PAPU), meeting virtually during its 10th Extra Ordinary Session, on 1st July 2021;

Mindful of Articles 12 (2) of the Convention, 5 (2-3) of the Detailed Regulations of the Convention and Regulation 10 (1) of the Financial Regulations of the Union;

Further mindful of the Strategic Plan 2021/2022-2024/2025;

Considering the Quadrennial Programme of Activities for the 2022-2025 cycle;

Cognizant of the draft programme of activities for the 2020/2021 financial year presented by the General Secretariat;

HEREBY DECIDES AS FOLLOWS:

Approves the annual programme of activities for the 2021-2022 quadrennial cycle as set out in the Annex hereto;

INSTRUCTS:

The Secretary General to ensure implementation of the approved activities taking into account the vision, mission and strategic objectives of the Union;

Done virtually, on 1st July 2021

PROGRAMME OF ACTIVITIES OF THE UNION FOR THE PERIOD 2021/2022

N°	Activities	Objectives	Expected results	Target group	Duration	Cost estimate	Source of financing	KPIs	Period
1.	Postal CEO Forum	<ul style="list-style-type: none"> •To conduct a situational analysis of the environment in which the African postal organizations operate; •To craft strategies to address current challenges and capitalize on opportunities to develop the sector; •Design potentially operational business models; •To analyze new customer needs and expectations, especially concerning ICTs; •To specify their expectations to international postal bodies, notably PAPU; 	<ul style="list-style-type: none"> •Challenges facing the sector and possible solutions identified; •More motivated postal leaders concerning PAPU activities; •A greater understanding of thematic issues debated; •New partnerships created. 	<ul style="list-style-type: none"> •African postal CEOs •PAPU Associate Members •Universal Postal Union •African Union Commission •Restricted unions •Subregional postal organizations •Other partners 	<ul style="list-style-type: none"> •One day during AC meeting 	47,788	<ul style="list-style-type: none"> • PAPU • Member States • Other participating organizations 	Number of declarations made for each forum	Q1 of every year

		<ul style="list-style-type: none"> •To build working relationships and forge partnerships with other stakeholders in the sector. 							
2.	Postal Regulators' Forum	To sensitize regulators on reforms and harmonization of policies and regulations	<ul style="list-style-type: none"> •African Postal Directive completed and adopted; •To have a comprehensive database for Regulators. 	<ul style="list-style-type: none"> • Governments • Regulators • Designated Operators • AU • UPU 	One day during AC meeting	56,417	<ul style="list-style-type: none"> •PAPU • Member States • Others participating organizations 	<ul style="list-style-type: none"> • Number of countries that have undertaken reforms; • Number of countries that have harmonized their policies and regulations in line with the Directive. 	Q1 of every year
3.	Inaugural Administrative and Technical Committee meetings	<ul style="list-style-type: none"> • To sensitize members on TORs of the committees; • To adopt Rules of Procedures and Plan of Action. 	<ul style="list-style-type: none"> • Improved functioning of the committees 	<ul style="list-style-type: none"> • Member States 	3 days	33,400	<ul style="list-style-type: none"> •PAPU •Chairing country 	Number of Rules of Procedures and Plan of Action adopted	Q2 2021/2022

4.	Workshop on Cross border e-commerce in Africa	<ul style="list-style-type: none"> • To review all aspects aimed at enhancing the implementation of e-commerce and intra-African trade. • To find ways and means • to streamline trade to strengthen their competitiveness on the world market. • To encourage African countries to trade better and reduce dependence on imports which constitute an enormous obstacle to Africa's economic development • To enable countries to comply with the African 	<ul style="list-style-type: none"> • To establish and explore new avenues for cross-border cooperation among players at the global, regional and national levels • To ensure that Designated Operators (DOs) are complying with cross-border and security obligations arising from international regulations • To improve the interoperability of network infrastructure by electronically integrating Customs and UPU joint processes for customers • To focus on the tools for improving the mail supply chain; • To ensure that DOs provide electronic advance data 	<ul style="list-style-type: none"> • Governments • Operators • Regulators • Customs organizations • UNTACD • UNECA • AU • UPU • Postal Sub-regional Organizations 	3 days	112,144	<ul style="list-style-type: none"> • PAPU • AUC • UPU 	<ul style="list-style-type: none"> • Number of countries that have complied with the AfCFTA provisions, especially ratification of the agreement • Number of countries complying with cross-border security requirements such as signing DSAs • Number of countries that actively participate in the operational phase which commenced in July 2019. 	Q3 2021/2022
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		Continental Free Trade Area (AfCFTA) Provisions and actively participate in the operational phase which commenced in July 2019.	<p>(EAD) to airlines and customs and other cross border management agencies for faster and safer transport and customs clearance of postal items;</p> <ul style="list-style-type: none"> • To ensure compliance with UPU security standards, especially the UPU certification programme; • To embrace multimodal approach on transport in cross border trade. 						
5.	Regional Workshop on Abidjan World Postal Strategy (AWPS)	Customization of the AWPS	<ul style="list-style-type: none"> • To come up with a Regional Development Plan 2022/2025; • To ensure successful implementation of AWPS. 	<ul style="list-style-type: none"> • CEOs of DOs and Regulators • Planning and Strategy Managers • Sub-regional postal organizations • AUC 	2 days	74,763	PAPU UPU	Number of countries that have implemented	Q4 2021/2022

6.	Field missions to support member states on identified areas of need including addressing, e-services, operations at international mail hubs, conceptualization and development of regional projects, etc.	<ul style="list-style-type: none"> • Capacity building; • Quality of service improvement; • Benchmarking on best practices. 	<ul style="list-style-type: none"> • Improved delivery standards; • Upgrading of skills. 	<ul style="list-style-type: none"> • Key staff in the service value chain • Member States 	3 days	101,800	PAPU	<ul style="list-style-type: none"> • Number of countries and sub-regional postal organization benefiting from this activity; • Number of areas supported 	Once every year per region depending on funding
7.	Participation in High-level advocacy forums, ministerial meetings, UPU POC/CA, UPU Congress, AU Summit, STC Sessions, etc.	<ul style="list-style-type: none"> • To contribute to discussions as well as decisions made at the international postal arena; • To set guidelines for the establishment and consolidation of continental priorities; • To coordinate regional participation in global meetings and 	<ul style="list-style-type: none"> • Take note of milestones achieved in the development of the postal sector in Africa; • Incorporate the sector's development agenda in the STC programmes. 	<ul style="list-style-type: none"> • Ministers in charge of posts and ICTs • Relevant specialized agencies of the AU and other stakeholders • Postal Operators and Regulators 	As scheduled	425,060	<ul style="list-style-type: none"> • PAPU • AUC • Member States 	<ul style="list-style-type: none"> • Number of postal programmes/projects incorporated in STC agenda; • Level of awareness of postal sector's contribution to socio-economic development; • Number of postal projects incorporated in national development plans. 	As scheduled

		<p>advise on specific areas of interest that require to be protected in collaboration with partners;</p> <ul style="list-style-type: none"> • To participate and contribute to the ministerial declaration on postal development initiatives. 							
8.	Website improvement and database management	<ul style="list-style-type: none"> • To provide a more interactive and dynamic and secure Website; • To facilitate online updating of Member States data ; • To operationalize and maintain our backup. 	<ul style="list-style-type: none"> • To give comprehensive guidance to Member State in a secured environment; • To have a postal database. 	Relevant stakeholders	Continuous	28,680	PAPU	<ul style="list-style-type: none"> • Quantity of information collected from the PAPU information tools; • The availability of a comprehensive database. 	Annually
9.	40 th , 41 st , 42 nd , and 43 rd Ordinary sessions of the Administrative Council	To take decisions and resolutions as and make appropriate recommendations to the Plenipotentiary Conference	To adopt the and decisions resolutions	<ul style="list-style-type: none"> • Sub-regional postal organization; • Member States • Associate members • Partners 	8 days	198,136	Host Country PAPU	Number of participating countries, Sub-regional postal organizations, Associate members and Partners	Q1 every year

10.	Enhancement of the performance of the General Secretariat	<ul style="list-style-type: none"> • To develop core competencies; • To enhance staff capacity. 	Availability of highly qualified workforce	The staff of the General Secretariat	Continuous	91,000	PAPU	Enhanced Staff performance	Annually
11.	Interaction with Member/Non-Member States to enhance the development of postal services	<ul style="list-style-type: none"> • To advocate for prioritization of postal projects in national development plans; • To recover mandatory financial contributions; • To expand the overall membership of the Union 	<ul style="list-style-type: none"> • Prioritization of postal projects in National Development Plans; • Increased membership of the Union. 	<ul style="list-style-type: none"> • Member States • Non-Member States • Potential Associate Members 	Continuous	25,300	PAPU Member States	Number of interactions with the Member States and non-members	Annually
12.	Provision of working tools and facilities	<ul style="list-style-type: none"> • To procure essential capital items; • To replace aging assets 	<ul style="list-style-type: none"> • To improve employees focus on achieving the set goal • To reduce hectic and cumbersome work processes 		Continuous	153,150	PAPU	Number of fixed assets acquired	2022 - 2025

Decision No.04/PAPU/AC-EXTRA/X/2021

On the approval of the Budget of the Union for the 2021/2022 Financial Year

The Administrative Council of the Pan African Postal Union (PAPU), meeting during its 10th Extra-Ordinary Session in Victoria Falls, Zimbabwe on 1st July, 2021;

Cognizant of the budget ceiling, totaling USD 1,786,531 approved by the Plenipotentiary Conference for 2021/2022 financial year of the Union;

Pursuant to Article 15 and 16 of the Convention of the Pan African Postal Union (PAPU), Article 5, paragraphs 1 to 4 of the Detailed Regulations of the Convention as well as Regulation 10, paragraphs 1 and 2 of the Financial Regulations of the Union;

Having considered the Draft Budget and scale of assessment of contributions for the 2021/2022 financial year;

Recognizing the need for effective implementation of all the activities approved by the 10th Ordinary Session of the Plenipotentiary Conference of PAPU;

Having examined the activities contained in the annual budget proposed by the General Secretariat;

Mandated by Article 5 paragraph 2 of the Detailed Regulations of the Convention:

DECIDES AS FOLLOWS:

- i. To approve **USD 1,785,531** only being the total annual budget of the Union for 2021/2022 financial year on the prevailing scale of assessment for the quadrennial cycle;
- ii. To retain and use the same scale of assessment used for the periods 2020/2021 financial year for Member States contribution to the annual budget for 2021/2022 financial year.

INSTRUCTS:

The Secretary General to prioritize and ensure prudent execution of the approved programmes and activities in line with the cash flows generated during the current financial year.

Done virtually, on 1st July 2021



**10th Extra-Ordinary Session of the
Administrative Council
1st July, 2021, Done Virtually**

FINAL COMMUNIQUÉ

Read by the Republic of Uganda

The Administrative Council of the Pan African Postal Union (PAPU), held its 10th Extra-Ordinary Session virtually on 1st July, 2021.

The following Council Members participated: **Algeria, Botswana, Burkina Faso, Burundi, Cameroon, Côte d'Ivoire, Ghana, Kenya, Malawi, Mali, Morocco, Namibia, Niger, Nigeria, Senegal, Sudan, Tanzania, Tunisia, Zambia and Zimbabwe.**

The following Council members were absent: **Ethiopia, Eswatini and Madagascar.**

The following Members participated as observers:

- a) PAPU Member states: **Angola, Benin, Congo Republic, Democratic Republic of Congo, Egypt, Lesotho, South Africa, Uganda, and Sierra Leone.**
- b) Other Organizations and Countries:
AUC, USA, EACO, SAPOA and WAPCO

The opening ceremony was officiated by the Permanent Secretary of the Ministry of Information Communication Technology, Postal and Courier Services of the Republic of Zimbabwe, Dr. Eng. Sam Kundishora.

The Secretary General, Mr. Younouss Djibrine and the African Union Commission Representative, Mr Christian Minoungou also made remarks during the opening ceremony.

The following Bureau was elected:

Chairman	: Côte d'Ivoire;
1st Vice Chairman	: Tunisia;
2nd Vice Chairman	: Botswana;
Rapporteurs	: Burundi and Sudan.

During this session, the Council considered all the agenda items, among them:

- Theme of PAPU Day Celebration 2022 which was adopted. For the avoidance of doubt the Theme is: “Harnessing synergies with players of the wider postal sector in Africa and beyond”;
- Programme of Activities for 2021/2022 financial year which was adopted with comments to clearly separate the activities of the newly established Strategy Committee with those of the Policy and Regulation Committee;
- Structure of the Administrative Council- the Council adopted the structure but instructed the Secretariat to finalise by filling vacant positions based on expertise, being able to host the meetings, respecting regional balance, observing rotation, among others;
- Budget of the Union for 2021/2022 financial year- The annual budget for the year of USD, 1,785,531 which is USD 1,000 below the approved ceiling of USD1,786,531 was adopted unanimously;
- Date and venue of the 40th Ordinary session of the Administrative Council - So far no Member State offered to host but expressions of interest can still be received in the course of the year based on which the Secretariat will communicate to members. It was also hinted that Administrative Council meetings are conveniently organized in June every year. In case there is no offer, the Administrative Council meeting will be held in Tanzania in line with the existing rules;
- Final Communiqué.

At the end of the proceedings the Council instructed the Secretariat to finalize the detailed report containing the Decisions and circulate it to Members. .

Done virtually on 1st July, 2021