



UPAP/CA/CAT/CPR/04/2024-Doc n°03

Original: French

**WORKING GROUP ON REGULATION DEVELOPMENT (WGRD)**

**THE WORKING GROUP ON REGULATION  
DEVELOPMENT MEETING REPORT**

**Agenda item N°4**

<p><b>1. Subject</b></p> <p>Meeting Report of the Working Group on Regulation Development (WGRD)</p>	<p><b>2. References/paragraphs</b></p> <ul style="list-style-type: none"><li>• Working documents;</li><li>• Record of proceedings;</li><li>• Decisions of the Working Group.</li></ul>
<p><b>3. Decision expected</b></p> <ul style="list-style-type: none"><li>• Consider and Take note of Working Group report;</li><li>• Make any relevant comments and/or proposals;</li><li>• Consider the Working Group's recommendations.</li></ul>	

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<b>I. INTRODUCTION .....</b>	<b>3</b>
<b>II. KEY POINTS DISCUSSED .....</b>	<b>3</b>
<b>III. BUREAU MEMBERSHIP .....</b>	<b>3</b>
<b>IV. RECORD OF PROCEEDINGS.....</b>	<b>4</b>
<b>V. RECOMMENDATIONS .....</b>	<b>4</b>
<b>VI.DECISIONS.....</b>	<b>5</b>
<b>ANNEX 1: ZOOM MEETING ATTENDANCE LIST .....</b>	<b>6</b>
<b>ANNEX 2 : ORDRE DU JOUR DE LA REUNION .....</b>	<b>8</b>
<b>ANNEX 3 : RAPPORT COMPLET DE LA REUNION DU GROUPE DE TRAVAIL.....</b>	<b>10</b>

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## I. INTRODUCTION

The Working Group on Regulation Development held its third meeting remotely on 18<sup>th</sup> March 2024 from 11:00 am GMT, under the chairmanship of the Republic of Côte d'Ivoire, represented by Ms Massiratché Fofana.

Member States in attendance: **Algeria, Angola, Botswana, Burkina Faso, Côte d'Ivoire, Egypt, Ethiopia, Kenya, Malawi, Morocco, Mozambique, Niger, Senegal, South Africa, Uganda and Zimbabwe.** The PAPU General Secretariat participants were led by the Secretary General, Dr. Sifundo Chief Moyo.

The detailed attendance list is attached as **Annex 1.**

## II. KEY POINTS DISCUSSED

The Draft Agenda of the WGRD meeting featured **thirteen (13)** items, including **seven (07)** working documents. The deliberations were structured around the following key points:

- i) Report on the development of model postal regulations;
- ii) Proposed theme for the African Postal Regulators Forum;
- iii) Proposed Bureau membership of the African Postal Regulators Forum;
- iv) Brief on the African Postal Regulators Conference.

The Draft Agenda of the meeting is attached as **Annex 2.**

## III. BUREAU MEMBERSHIP

The Working Group's Bureau membership is as follows:

- Chairperson: **Côte d'Ivoire**
- 1<sup>st</sup> Vice-Chair: **Tanzania**
- 2<sup>nd</sup> Vice-Chair: **Cameroon**
- Rapporteurs: **Tunisia and Uganda**
- Secretary: **PAPU General Secretariat.**

## IV. RECORD OF PROCEEDINGS

The detailed report of the Working Group's proceedings together with the related annexes are attached hereto.

## V. RECOMMENDATIONS

The Working Group on Regulation Development (WGRD) presents the Policy and Regulation Committee with the following recommendations for consideration and adoption.

1. **On the Report on the Development of Model Postal Regulation Documents:**
  - Take note of the Report;
  - Operationalize the thematic groups during the 2024/25 period;
  - Make any relevant comments or recommendations.
  
2. **On the Implementation Status of the Working Group Work Plan:**
  - Take note of Implementation Status;
  - Make any relevant comments or recommendations.
  
3. **On the Implementation Status of Decisions, Resolutions and Recommendations taken by the Administrative Council on Postal Regulation during its 41st Ordinary Session:**
  - Take note of Implementation Status;
  - Make any relevant comments or recommendations.
  
4. **On the Proposed theme for Postal Regulators Forum:**
  - Take note of the proposed theme;
  - Make any relevant comments or recommendations.
  
5. **On the Bureau Membership of the Postal Regulators Forum:**
  - Consider and adopt the proposed Bureau membership
  - Make any relevant comments or recommendations.
  
6. **On the organization of the Second African Postal Regulators Forum:**
  - Take note of the brief in this respect;
  - Make any relevant comments or recommendations.

## **VI. DECISIONS**

The Committee is requested to:

- Consider and take note of the Working Group's report;
- Make any relevant comments and/or proposals;
- Adopt the recommendations made by the Working Group and propose them to the Administrative Council.

*Done on 4<sup>th</sup> June 2024, in Arusha (United Republic of Tanzania)*

**Republic of Côte d'Ivoire**  
***Chairperson of Working Group***

**PAPU General Secretariat**  
***Secretary***

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## ANNEX 2 : ORDRE DU JOUR DE LA REUNION



### WORKING GROUP ON REGULATION DEVELOPMENT

18<sup>th</sup> March 2024, online

PAPU/AC/PRC/WGRD/03/2024 - Doc No.01

*Original: French*

### DRAFT AGENDA

#### BUREAU

CHAIR : Côte d'Ivoire

1<sup>ST</sup> VICE-CHAIR: Tanzania

2<sup>ND</sup> VICE-CHAIR: Cameroon

RAPPORTEURS: Tunisia and Uganda

SECRETARIAT: PAPU General Secretariat

Agenda item no. 03

N°	DRAFT AGENDA	RESPONSIBLE
1.	Introductory remarks <ul style="list-style-type: none"><li>Chair</li><li>Secretary General</li></ul>	<ul style="list-style-type: none"><li>Chair</li><li>Secretary General</li></ul>
2.	Confirmation of Bureau	<ul style="list-style-type: none"><li>PAPU General Secretariat</li></ul>
3.	Adoption of agenda <b>PAPU/PRC/WGRD/03/2024 - Doc No.01</b>	<ul style="list-style-type: none"><li>Chairperson of Working Group</li></ul>
4.	Report on the Development of Model Postal Regulations. <b>PAPU/PRC/WGRD/03/2024 - Doc No.02</b>	<ul style="list-style-type: none"><li>PAPU General Secretariat</li></ul>
5.	Implementation status of Working Group Work Plan - <b>PAPU/PRC/WGRD/03/2024 - Doc No.03</b>	<ul style="list-style-type: none"><li>Working Group</li><li>General Secretariat</li></ul>

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6.	Implementation status of Decisions taken by the Council during its 41 <sup>th</sup> Ordinary Session on Regulation matters. <b>PAPU/AC/PRC/WGPL/03/2024 - Doc No.04 &amp; Annex</b>	<ul style="list-style-type: none"> <li>• Working Group</li> <li>• General Secretariat</li> </ul>
7.	Proposed theme for Postal Regulators Forum <b>PAPU/PRC/WGRD/02/2024 - Doc No.05</b>	<ul style="list-style-type: none"> <li>• Working Group</li> <li>• General Secretariat</li> </ul>
8.	Proposal for the Bureau for the Postal Regulator's Forum <b>PAPU/PRC/WGRD/02/2024 - Doc No.06</b>	<ul style="list-style-type: none"> <li>• Working Group</li> <li>• General Secretariat</li> </ul>
9.	Brief on African Postal Regulators Conference <b>PAPU/PRC/WGRD/02/2024 - Doc No.07</b>	<ul style="list-style-type: none"> <li>• PAPU General Secretariat</li> </ul>
10.	Date and venue of next meeting	<ul style="list-style-type: none"> <li>• Working Group</li> <li>• General Secretariat</li> </ul>
11.	AOB	<ul style="list-style-type: none"> <li>• Working Group</li> <li>• General Secretariat</li> </ul>
12.	Date of submission of Working Group report	<ul style="list-style-type: none"> <li>• PAPU General Secretariat</li> </ul>
13.	Closing	<ul style="list-style-type: none"> <li>• Secretary General</li> <li>• Chair of Working Group</li> </ul>

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## ANNEX 3 : RAPPORT COMPLET DE LA REUNION DU GROUPE DE TRAVAIL



UPAP/CA/CAT/CPR/04/2024-Doc n°03

*Original: French*

### WORKING GROUP ON REGULATION DEVELOPMENT (WGRD)

## THE WORKING GROUP ON REGULATION DEVELOPMENT MEETING REPORT

#### Agenda item N°4

<b>1. Subject</b>  Meeting Report of the Working Group on Regulation Development (WGRD)	<b>2. References/paragraphs</b> <ul style="list-style-type: none"><li>• Working documents;</li><li>• Record of proceedings;</li><li>• Decisions of the Working Group.</li></ul>
<b>3. Decision expected</b> <ul style="list-style-type: none"><li>• Take note of Working Group report;</li><li>• Consider the Working Group's recommendations.</li></ul>	

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<b>I. INTRODUCTION .....</b>	<b>12</b>
<b>II.RECORD OF PROCEEDINGS.....</b>	<b>13</b>
<b>II.1. Opening Remarks by the Working Group Chairperson.....</b>	<b>13</b>
<b>II.2. Remarks by the PAPU Secretary General.....</b>	<b>13</b>
<b>II.3. Confirmation of the Bureau .....</b>	<b>14</b>
<b>II.4. Adoption of agenda .....</b>	<b>14</b>
<b>II.5. Report on the Development of Model Postal Regulations .....</b>	<b>14</b>
<b>II.6. Implementation status of the Working Group Work Plan.....</b>	<b>15</b>
<b>II.7. Implementation Status of Decisions, Resolutions and Recommendations taken by the Administrative Council on Postal Regulation During its 41st Ordinary Session .....</b>	<b>15</b>
<b>II.8. Proposed Theme for the African Postal Regulators Forum .....</b>	<b>16</b>
<b>II.9. Proposed Bureau Membership of the Postal Regulators Forum.....</b>	<b>16</b>
<b>II.10. General Secretariat’s Brief on organization of the 2nd African Postal Regulators Conference .....</b>	<b>17</b>
<b>II.11. Date and venue of next meeting .....</b>	<b>17</b>
<b>II.12. Any Other Business .....</b>	<b>18</b>
<b>II.13. Report Circulation .....</b>	<b>18</b>
<b>II.14. Closing .....</b>	<b>18</b>
<b>III.RECOMMENDATIONS .....</b>	<b>18</b>

## I. INTRODUCTION

The Working Group on Regulation Development held its third meeting remotely on 18<sup>th</sup> March 2024 from 11:00 am GMT, under the chairmanship of the Republic of Côte d'Ivoire, represented by Ms Massiratché Fofana.

Member States in attendance: Algeria, Angola, Botswana, Burkina Faso, Côte d'Ivoire, Egypt, Ethiopia, Kenya, Malawi, Morocco, Mozambique, Niger, Senegal, South Africa, Uganda and Zimbabwe.

The following were in attendance from the PAPU General Secretariat: Dr. Sifundo Chief Moyo (Secretary General), Mrs Jessica Ssengooba (Assistant Secretary General), Mr. Nathan Chizotera Nkandawire (Head of the Operations and Technology), Mr. Michael Elisha Onyezewe (Head of Finance and Administration), Ms Hilaria Mazenge (Physical Services Officer), Mr. Yonna Singogo (Accounts Officer), Mr. Oumarou Abdourahamane Ly (Legal Adviser), Mr. Arnaud Philippe Sawadogo (Head of Policy, Regulation and Legal Affairs and Secretary to the Working Group).

The detailed attendance list is attached as **Annex 1**.

The Draft Agenda of the WGRD meeting featured **thirteen (13)** items, including **seven (07)** working documents. The deliberations were structured around the following key points:

- v) Report on the development of model postal regulations;
- vi) Proposed theme for the African Postal Regulators Forum;
- vii) Proposed Bureau membership of the African Postal Regulators Forum;
- viii) Brief on the African Postal Regulators Conference.

The Draft Agenda of the meeting is attached as **Annex 2**.

The Working Group's Bureau membership is as follows:

- Chairperson: **Côte d'Ivoire**
- 1<sup>st</sup> Vice-Chair: **Tanzania**
- 2<sup>nd</sup> Vice-Chair: **Cameroon**
- Rapporteurs: **Tunisia and Uganda**
- Secretary: **PAPU General Secretariat**.

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## II. RECORD OF PROCEEDINGS

The meeting was conducted according to the proposed agenda.

### II.1. Opening Remarks by the Working Group Chairperson

Ms. Massiratché Fofana called the meeting to order, welcomed all participants and thanked them for taking time off their busy schedules to attend this WGRD meeting. She took the opportunity to wish the participants a belated Happy New Year 2024 and called on them to participate actively in the deliberations with a view to achieving the anticipated outcomes.

### II.2. Remarks by the PAPU Secretary General

Dr. Sifundo Chief Moyo briefly reiterated the Working Group's core mandate, which is to strengthen regulation, particularly by "levelling the playing field" with standardized rules, protecting consumers, enhancing the role of governments in postal regulation and adopting themes for the annual African Postal Regulators Conference and Forum.

Dr. Sifundo Chief Moyo extend his apologies to participants, on behalf of the General Secretariat and Bureau of the Working Group, for the tardy start to the meeting occasioned by Ms. Bamba Hadjaratou's unavoidable absence and the time taken to designate a participant to chair the proceedings. Also not represented in the meeting were the Member States serving as 1<sup>st</sup> and 2<sup>nd</sup> Vice-Chairs, namely Tanzania and Cameroon respectively.

Lastly, the Secretariat General notified participants of the appointment in January 2024 of Mr. Arnaud Philippe SAWADOG from Burkina Faso's Regulatory Authority as Head of Department Policy, Regulation and Legal Affairs Department.

This boost in human resources means that the Policy and Regulation Committee, in general, and its Working Groups, in particular, are now better resourced to effectively play their role in delivering on the Union's overall mandate.

### **II.3. Confirmation of the Bureau**

With the exception of Côte d'Ivoire and Uganda, all other Member States of the Bureau were present (see the attendance list in **Annex 1**).

### **II.4. Adoption of agenda**

The PAPU General Secretariat presented the Draft Agenda for consideration and adoption, Document **No. PAPU/PRC/WGRD/03/2024 - Doc No. 01**. The Draft Agenda was adopted without amendment and is attached as **Annex 3**.

### **II.5. Report on the Development of Model Postal Regulations**

The General Secretariat presented Document **No. PAPU/PRC/WGPL/03/2024 - Doc No. 02** on the development of model postal regulation documents. It was noted in the report that the 1st edition of the African Postal Regulators Conference, held in Dakar in 2023, set up four (4) thematic teams made up of Member States and CRASA.

These thematic teams are tasked with analyzing the following documents proposed by the General Secretariat:

- i. Regulatory cooperation framework;
- ii. Legal and Policy framework;
- iii. Capacity-building mechanism for postal regulation Officers;
- iv. Regulatory framework for postal financial activities.

In this regard, the General Secretariat invited Member States and Restricted Unions to avail their postal regulation documents and models as inputs to the work of the Working Group. The Communication Regulator's Association of Southern Africa (CRASA) and the Southern Africa Postal Operators' Association (SAPOA) responded favourably by sharing their model documents.

The General Secretariat re-contacted Member States and Restricted Unions to heed this urgent call. Furthermore, to make up for the paucity of documentation or information, the General Secretariat issued a questionnaire on postal regulation in Africa, to be administered among Member States.

Upon examination of the document, it was adopted by the Working Group. The report on the development of model postal regulations is attached (see document **PAPU/AC/ATC/PRC/04/2024-Doc no.03a**).

## **II.6. Implementation status of the Working Group Work Plan**

The General Secretariat presented **Document No. PAPU/PRC/WGRD/03/2024 - Doc No.03 and its Annex** on the abovementioned agenda item. The Work Plan of the Working Group on Regulatory Development contains **ten (10)** deliverables and **thirty-one (31)** activities/tasks. The Work Plan implementation status shows that **nine (09)** activities have been completed while **twenty-two (22)** are work in progress.

Following the presentation, participants adopted the document as submitted. The Implementation Status of the Working Group's Work Plan is attached (see document **PAPU/AC/ATC/PRC/04/2024-Doc no.03b and annex**).

## **II.7. Implementation Status of Decisions, Resolutions and Recommendations taken by the Administrative Council on Postal Regulation During its 41st Ordinary Session**

Document No. **PAPU/PRC/WGRD/03/2024 - Doc No.04** and its **Annex** on the status of implementation of Decisions, Resolutions and Recommendations of the 41<sup>st</sup> Ordinary Session of the Administrative Council on regulatory matters were presented to the meeting. The 41<sup>st</sup> Ordinary Session of Council held from 29<sup>th</sup> to 30<sup>th</sup> August 2023 in Arusha in the United Republic of Tanzania, the Council adopted **two** resolutions and **one** recommendation dealing specifically with postal regulation. The Report indicated that **three** out of **five** activities have been completed, while **two** are still work-in-progress. The outstanding activities concern the organization of the annual Postal Regulators Conference and Forum to be held in 2024 and 2025.

Document no. **PAPU/PRC/WGRD/03/2024 - Doc no. 04 and its Annex**, was duly adopted by the Working Group.

The Implementation Status of Decisions, Resolutions and Recommendations from the 41<sup>st</sup> Ordinary Session of the Administrative Council is attached (see document **PAPU/AC/ATC/PRC/04/2024-Doc no.03c and annex**).

## **II.8. Proposed Theme for the African Postal Regulators Forum**

The General Secretariat presented **Document No. PAPU/PRC/WGRD/03/2024 - Doc No.05** on the above-mentioned agenda item. In the presentation, the General Secretariat proposed the following theme for approval, for the 2024 edition of the Postal Regulators Forum: **“Leveraging postal regulation to advance postal financial inclusion”**.

The proposal was to organize **two (02)** panel discussions on the following sub-themes:

- i. Sub-theme 1: Current state and prospects for promoting postal financial inclusion;**
- ii. Sub-theme 2: Key success factors for postal financial inclusion.**

The Document proposed **three** panelists and **one** moderator per panel to be designated from the following countries, mindful of regional, linguistic and gender balance: **Cameroon, Burkina Faso, Democratic Republic of Congo, Benin, Republic of Côte d'Ivoire, Algeria, Kenya, United Republic of Tanzania, Uganda, Zambia, Eswatini and Madagascar.**

The document on the proposed theme of the African Postal Regulators Forum was adopted and is attached (see document **PAPU/AC/ATC/PRC/04/2024-Doc no.03d**).

## **II.9. Proposed Bureau Membership of the Postal Regulators Forum**

The General Secretariat presented Document **No. PAPU/PRC/WGPL/03/2024 - Doc No. 06** on the Bureau membership of the Postal Regulators Forum. During its 41<sup>st</sup> Ordinary Session of Council, the Council adopted Resolution **No. 07/PAPU/AC/XLI/2023** which aligns the Bureau Membership of the forum with those of the Administrative Council and the Plenipotentiary Conference.

Pursuant to this Resolution, the Document proposed the following Bureau Membership:

- Chair: **(Central Africa)**;
- Vice-Chair: **(North Africa)**;
- Rapporteurs: **(West and Southern Africa)**;
- Secretary: **PAPU General Secretariat.**

Furthermore, the General Secretariat proposed that responsibilities be assigned on a rotational basis, to achieve regional and linguistic balance, noting that in the past, the Chairmanship was rotated across Africa's five Regions.

The Document on the proposed Bureau membership of the African Postal Regulators Forum was adopted and is attached (see document **PAPU/AC/ATC/PRC/04/2024-Doc no.03e**).

## **II.10. General Secretariat's Brief on organization of the 2nd African Postal Regulators Conference**

Document No. **PAPU/PRC/WGRD/03/2024 - Doc No.07** was presented to the Working Group for consideration of the theme for the second African Postal Regulators Conference.

In this respect, the General Secretariat proposed the core theme as: **“Emerging Postal Industry and Regulation Trends in the Digital Age.”**

This theme will be explored via the following sub-themes:

- i. Digitalizing traditional services for operators to facilitate access to products and create value-added services for customers;
- ii. Technical and legal challenges facing postal services digitalization;
- iii. Postal regulation techniques and methods for efficient postal services digitalization;
- iv. Capacity-building in new lines of expertise.

The Report on the organization of the second edition of the African Postal Regulators Conference was noted and is attached (see document **PAPU/AC/ATC/PRC/04/2024-Doc no.03f**).

## **II.11. Date and venue of next meeting**

The Meeting agreed that the date and venue of the Working Group's next meeting would be notified subsequently following consultations with its Chair of the Working Group.

## **II.12. Any Other Business**

No issue was raised under this agenda item by Participants or the General Secretariat.

## **II.13. Report Circulation**

The General Secretariat indicated that the meeting report would be circulated to Member States as from 21<sup>st</sup> March 2024 at the earliest, and that it would be tabled during the next meeting of the Policy and Regulation Committee by the Chair of the Working Group.

## **II.14. Closing**

In his closing remarks, the PAPU Secretary General thanked all the Working Group members, particularly the Chairperson of the meeting for agreeing to take up the mantle in the absence of the substantive Chairperson. The Secretary General appreciated the Chairperson for her expert and sterling conduct of the proceedings which contributed to the successful outcome of the meeting. He equally commended Members for their active participation in the fruitful proceedings. Lastly, the Secretary General reiterated his heartfelt appreciation to the Bureau, the Working Group Members and the General Secretariat staff for the smooth and successful meeting.

The Chairperson echoed the same sentiments as the Secretary General, whilst extending her apologies for the inconveniences caused by the poor connectivity that was currently being experienced in her country which precluded the Chairperson of the Working Group from joining the meeting. She concluded by thanking all Participants and the General secretariat for supporting her and making her work easier by their contributions and active participation during the meeting. She then declared the meeting closed at 1:25 pm GMT.

## **III. RECOMMENDATIONS**

The Working Group on Regulation Development made the following recommendations to the Policy and Regulation Committee:

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No.	WORKING DOCUMENTS	RECOMMENDATIONS
1.	Report on the development of model postal regulation documents <b>PAPU/AC/ATC/PRC/04/2024-Doc n°03a</b>	✓ Take note of the related report; ✓ Make any relevant comments and/or inputs.
2.	Implementation status of the Working Group Work Plan <b>PAPU/AC/ATC/PRC/04/2024-Doc n°03b and annex</b>	✓ Take note of the related report; ✓ Make any relevant comments and/or inputs.
3.	Implementation Status of Decisions, Resolutions and Recommendations taken by the Administrative Council on Postal Regulation during its 41 <sup>st</sup> Ordinary Session <b>PAPU/AC/ATC/PRC/04/2024-Doc n°03c</b>	✓ Take note of the related report; ✓ Make any relevant comments and/or inputs.
4.	Proposed theme for Postal Regulators Forum <b>PAPU/AC/ATC/PRC/04/2024-Doc n°03d</b>	✓ Take note of the related report; ✓ Make any relevant comments and/or inputs
5.	Proposed Bureau Membership of the Postal Regulators Forum <b>PAPU/AC/ATC/PRC/04/2024-Doc n°03e</b>	✓ Examen and adopt the proposed Postal Regulators Forum bureau membership; ✓ Make any relevant comments and/or inputs.
6.	Brief on African Postal Regulators Conference <b>PAPU/AC/ATC/PRC/04/2024-Doc n°03f</b>	✓ Take note of the related report; ✓ Make any relevant comments and/or inputs

*Done on 4th June 2024, in Arusha (United Republic of Tanzania)*

**Republic of Côte d'Ivoire**  
*Chairperson of Regulation  
Development Working Group*

**PAPU General Secretariat**  
*Secretary*

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