



REF: CL/PAPU/SG/PRL/AF/H/_____

Date:

**NOTICE OF THE 43RD ORDINARY SESSION OF THE PAN AFRICAN POSTAL UNION (PAPU)
ADMINISTRATIVE COUNCIL FROM 18TH TO 25TH JUNE 2025, ARUSHA, TANZANIA.**

1. NOTICE IS HEREBY GIVEN IN TERMS OF ARTICLE 12 (3) OF THE PAPU CONVENTION (Revised in 2018), and also, in line with Article 1 of the Rules of Procedure of the Administrative Council of the Union, that the 43rd Ordinary Session of the Pan African Postal Union Administrative Council will be held at the PAPU Tower in Arusha, the United Republic of Tanzania, commencing with the Administrative and Technical Committee Meetings from 18th to 20th June 2025, followed by the Postal Dialogue on 23rd June 2025 and culminate with the Plenary of the Ordinary Session of the PAPU Administrative Council from 24th to 25th June 2025.
2. The PAPU Administrative Council consists of the following twenty-three (23) Member States:
 - **Central Africa:** Burundi, Cameroon and the Democratic Republic of Congo;
 - **Eastern Africa:** Ethiopia, Kenya, Madagascar, Sudan and United Republic of Tanzania;
 - **Northern Africa:** Algeria, Morocco and Tunisia;
 - **Western Africa:** Benin, Burkina Faso, Côte d'Ivoire, Niger, Nigeria and Senegal;
 - **Southern Africa:** Botswana, Eswatini, Malawi, Namibia, Zambia and Zimbabwe.
3. The Session will commence with the installation of the incoming Bureau that will take over from the following outgoing Bureau Member States:
 - 3.1 **Outgoing Bureau**

Chairperson	:	Algeria (North);
1 st Vice Chairperson	:	Burkina Faso (West);
2 nd Vice Chairperson	:	Tanzania (East);
Rapporteurs	:	Botswana and Burundi (South and Central);
Secretariat	:	PAPU General Secretariat
4. The Ordinary Session will observe the following Working Hours:

MORNING	:	10.00 (EAT)
LUNCH	:	13.00 (EAT)
AFTERNOON TEA	:	15.30 (EAT)

5. In line with Article 9.2 of the PAPU Detailed Regulations of the Convention and Article 2.2 of the Rules of Procedure of the Administrative Council of the Union, the following will constitute the Agenda items subject to adoption by the Council:

- a) Opening Session
 - i. PAPU Administrative Council Chairman
 - ii. PAPU Secretary General
- b) Confirmation of the Quorum;
- c) Meeting of Heads of Delegation of the PAPU Administrative Council Members;
- d) Election and Installation of the Bureau;
- e) Report of the Chairman of Administrative Council;
- f) Remarks by the incoming Chairman;
- g) Adoption of the Agenda and Work Programme;
- h) Matters arising from the 42nd Ordinary Session of the Pan African Postal Union Administrative Council;
- i) Consider and adopt the Report on Implementation of Resolutions and Decisions of the 42nd Administrative Council Ordinary Session;
- j) Goodwill Messages by PAPU Strategic Partners;
- k) Consider and adopt the Annual Report on the Activities of the General Secretariat of the Union;
- l) Consider and adopt Technical & Administrative Committee, as well as the Postal Dialogue Reports and Recommendations:
 - i. Committee 1: Operations and Technology;
 - ii. Committee 2: Finance and Administration;
 - iii. Committee 3: Policy and Regulation;
 - iv. Committee 4: Strategy;
 - v. Postal Dialogue.
- m) Consider and approve the External Auditor's Report on the Financial Statements of the Union for the year ended 31st May 2024;
- n) Date and Venue of the 44th Ordinary Session of the Administrative Council;
- o) Any other business;
- p) Consider and adopt the 43rd Ordinary Session Decisions, Resolutions, and Recommendations;

- q) Final Communiqué;
- r) Vote of Thanks;
- s) Closing.

By Order of the Administrative Council,

Dr. Sifundo Chief Moyo
Secretary General



ANNEX 1

S/N	SESSION	DATES	NUMBER OF SESSIONS PER DAY	NUMBER OF DAYS
1.	<u>Administrative and Technical Committee Meetings:</u> i Operations and Technology; and ii Policy and Regulation	18 th June	2	1
2.	<u>Administrative and Technical Committee Meetings:</u> i Finance and Administration ii Postal Strategy	19 th June	2	1
3.	<u>Tabling and Adoption of Committee Reports:</u> i Operations and Technology; and Policy and Regulation ii Finance and Administration; and Postal Strategy	20 th June: - Morning - Afternoon	2	1
4.	Postal Dialogue	23 rd June	2	1
5.	Plenary of the Ordinary Session of the Administrative Council	24 th – 25 th June	1	2
Total period: Eight days, i.e., six (6) working days and two (2) weekend days				

**43RD ORDINARY SESSION OF THE PAFU ADMINISTRATIVE COUNCIL
18TH TO 25TH JUNE 2025
PAFU TOWER, ARUSHA, UNITED REPUBLIC OF TANZANIA
SCHEDULE OF MEETINGS**

NB:

- i) Simultaneous interpretation will be available in English and French languages;
- ii) UPU-related matters will be embedded in the Administrative Council Work Programme;
- iii) Postal Dialogue will include the African Postal CEOs Forum and African Regulators Forum.